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Job Title	Financial Controller –Puerto Rico
Location	SOL PUERTO RICO LIMITED
Reports To	Regional Controller – Spanish Caribbean
Subordinates	Finance team (5)
Purpose	To monitor compliance with the Company's business controls framework through the supervision of accounts payable, inventory, fixed assets, and management reporting areas. Also, manage the integrity of the Company's accounting cycle, budgeting process and tax compliance including tax return filings. To ensure compliance with HSE policies & procedures as per Group standards.
Principal	Corporate Finance:
Accountabilities	 Manages, directs and supervises the overall activities for Accounting, Budgeting and Internal controls: Develops implementation plans and factics and ensures effective implementation of approved strategies Manages the Accounting Department with respect to the utilization of manpower, scheduling flow of work, implementation of improved methods and procedures. Supervises the annual external audit process including preparation of financial statements in accordance with International Financial statements in accordance with International Financial Reporting Standards for Parkland and Group reporting and US GAAP for statutory reporting. Supervises and coordinates the annual budgeting process Ensures on-going adherence to SOL's compliance procedures Ensures on-going adherence to SOL's Authority Matrix Monitors and manages operating expenses and working capital Applies and enforces all accounting policies, procedures, and practices Establishes, supervises, directs, and maintains proper procedures relative to quality and timeliness of all reports coming from the Accounting Department Responsible for appropriate corrective action resulting from external and internal audit findings Ensures cash flow projections for markets are prepared in a timely manner Ensures cash flow projections, and generally accepted accounting principles Ensures adequately reviewed to determine compliance with company policies, department instructions, and generally accepted accounting services and ensures such services meet the needs of the local market and the Group. Coordinates preparation of standard monthly analysis reports and other strategic reports Manages special projects re

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	 Team Management: Promote and build Parkland's culture of BOLD and Commercial Intensity. Introduce processes and best practices for the team to greatly improve productivity and efficiency. Support a people culture of high engagement and a high teaming spirit. Support the professional development of the team to facilitate personnel movement, succession planning, supervision, coaching and mentoring to retain qualified and motivated accounting staff.
	 HSE Responsibilities: Understand and implement the company's HSE policies Understand the responsibilities of personnel under supervision and ensure that each employee knows his/her responsibility and are equipped to play their part Ensure accident and near miss reporting procedures are understood and complied with and assist with accident investigations where appropriate. Assure the highest level of safety awareness and practices at all times
	 Other duties: Any other duties as assigned.
BOLD Behaviours and Values	 Any other duties as assigned. Be an ambassador and supporter of our BOLD leadership behavior and values. When we are BOLD, we create a work environment where we can thrive and excel through continuous improvement whether we are an individual contributor, manager, director, or the senior leadership team.

Job Candidate Requirements	 Professional Accounting qualification (CPA) At least 7 - 10 years working experience in a similar position with external audit experience, is preferable Have excellent interpersonal and communication skills with the ability to manage and motivate staff enthusiastically Experience working with an ERP system Excellent skills in Microsoft office tools (Excel, Word, Power Point) Highly self-motivated to deliver results consistently and meet deadlines Team player with a professional approach to work Strategic thinker Fully bilingual (Spanish & English) required
Physical Demands	 Willing to work during holidays & weekends Willing to travel While performing the duties of the job, the employee will be required to sit for long period Prolonged exposition to personal computers
Work Environment	-Normal office environment
Application Procedures:	Applications are to be submitted by completing the SOL Job Application Form for Sol Puerto Rico available on the SOL's website at solpetroleum.com and submitted together with your curriculum vitae (resume) on or before <u>October</u> <u>14, 2022</u> via e-mail to <u>careers@solpetroleum.com</u> or by mail to:
	Sol Puerto Rico Limited People & Culture Business Partner
	PO Box 366697 San Juan, PR 00936-6697
	Applicants must complete all of the requested information to be considered. Certified copies of relevant certificates will be requested, as needed, for those applications under consideration. Only suitable applications will be acknowledged.